



CWC P.G. CO. BOARD MEETING SUMMARY MAY 20, 2025

2024-25 BOARD SELF-ASSESSMENT RESULTS

As per the Alberta Health requirement for Primary Care Network (PCN) Boards in Alberta, all PCNs are required to complete an annual self-assessment to gauge the effectiveness of the Board and to develop an annual improvement plan based on the results of the self-assessment. In 2025, the previously used Health Standards Organization (HSO) Governance Functioning Tool was revised and is now called the HSO Governing Body Assessment. A 2025-26 Board Self-Improvement Plan is under development by the Board Development Committee and will be presented to the Board for approval in June.

2025-26 BUSINESS PLAN AMENDMENT (BPA) PROJECTION

The Calgary West Central Primary Care Network (CWC PCN) anticipates that a portion of the 2025–26 per-capita funding may remain unexpended at the end of the fiscal year. In alignment with Alberta Health and Primary Care Alberta requirements, any unexpended funds must be used in a manner consistent with provincial objectives for PCNs and will require approval through a Business Plan Amendment (BPA).

During the 2025 budget planning process, the organization and the Board agreed that any unexpended funds would be reinvested into existing clinical programs. This approach ensures continued delivery of valued services and support for the membership. Following the completion of the CWC PCN's annual external audit, the final amount of unexpended revenue will be confirmed. Formal proposals outlining the planned reinvestment will be brought forward to the Finance, Audit & Risk Committee and the Board for approval in June 2025.

2025 ANNUAL GENERAL MEETING (AGM) MEMBER ELECTIONS

The CWC PCN has initiated planning for the 2025 AGM, which is scheduled to take place virtually on Tuesday, September 23, 2025. There will be three, three-year Board terms for election at the AGM. Registration information will begin to be shared with the membership in July.

The next Board meeting is scheduled for June 24, 2025.

Should you have any questions or would like further information, please send your request to board@cwpcn.com or jmacpherson@cwpcn.com.